

**City of Brighton  
Parks and Recreation Advisory Board  
(PRAB)**

**Agenda  
November 4, 2015**

**Recreation Center  
555 N. 11<sup>th</sup> Ave.  
Brighton, CO 80601**

**Chairperson:**

*Russell Bowers      Ward 4*

**Vice-Chairperson:**

*Adam Kniss      Ag Land*

**Secretary:**

*John Kasza      At Large*

**Members:**

*Kristen Hood      Ward 1*

*Hugh Frazier      Ward 2*

*Peter Phibbs      At Large*

*Dora Aguirre      At Large*

*VACANT      Ward 3*

**Alternates:**

*VACANT      At Large*

*Ruth Erickson      Ward 3*

**Agricultural Land Preservation:**

*Dave Swanson*

**Youth Representatives:**

*VACANT*

*VACANT*

**City Council:**

*Ken Kreutzer*

**City Council Alternate:**

*Mark Humbert*

**BSD 27J Representative:**

*Flora Aguirre-Diaz*

**City of Brighton – Staff**

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1. Roll Call/Determination of a Quorum
2. Seating of Alternates – Ruth Erickson
3. Pledge of Allegiance
4. Approval of October 7, 2015 Minutes
5. Additions to Agenda
6. Guest(s)
7. Discuss December meeting/holiday dinner
8. Report of Bike Brighton Sub-committee
  - Appoint new member
9. Report of Ag Land Preservation Sub-committee
10. Tree Board
11. Cemetery
12. Reports:
  - *Chairperson*
  - *Members*
  - *City Council Representatives*
  - *School Board Representative*
  - *Youth*
  - *Staff*
13. Future Agenda Items
14. Dates to Remember
15. Adjournment

**City of Brighton  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes of October 7, 2015**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>1. Roll Call / Determination of a Quorum</b>	<p><b>Roll Call:</b> Russell Bowers, Adam Kniss, John Kasza, Kristen Hood, Hugh Frazier, Peter Phibbs, Ruth Erickson, Dave Swanson, Ken Kreutzer, Mark Humbert and Flora Aguirre-Diaz</p> <p><b>Members Absent:</b> Dora Aguirre</p> <p><b>Staff Present:</b> Gary Wardle, Mark Heidt, Jeffrey Hulett, and Dianne Secord</p> <p><b>A Quorum:</b> Yes</p>	<b>Meeting called to order by Russell Bowers at 5:30 pm.</b>
<b>2. Seating of Alternates</b>	Ruth Erickson was seated as an alternate	
<b>3. Pledge of Allegiance</b>		<b>Russell Bowers led the members in the Pledge of Allegiance.</b>
<b>4. Approval of the September 2, 2015 minutes</b>		<p><b>Motion was made by Adam Kniss to approve the September 2, 2015 minutes as presented; Hugh Frazier seconded motion.</b></p> <p><b>Motion Carried</b></p>
<b>5. Addition to Agenda</b>	None	<b>No Action</b>
<b>6. Guest(s)</b>	Andrea Absmeier, Robin Kring, Steve & Sandy Gibbs, Stef Brown and Traci Haberer.	<b>No Action</b>

<b>7. Swearing in of Kristen Hood</b>	Patricia Levy, Deputy City Clerk was at the meeting to swear in Kristen Hood to the Parks & Recreation Advisory Board	<b>No Action</b>
<b>8. Recreation Center Fees</b>	<p>Jeffrey Hulett presented the proposed recreation center fees to the members. They followed along with the documents that were provided with the agenda packets.</p> <p>A motion was made to recommend the proposed fees to the city council.</p>	<p><b>A motion was made by Adam Kniss to recommend the proposed recreation center fees to city council. Peter Phibbs seconded motion.</b></p> <p><b>Motion Carried</b></p>
<b>9. Cemetery Fees</b>	Because of some changes that Aaron Corr, Cemetery Manager wants to make to the cemetery rules so he will be bringing proposed cemetery fee changes and proposed cemetery rules until March or April.	<b>Cemetery Fees are being tabled to a future meeting in 2016.</b>
<b>10. Report of Bike Brighton Sub-Committee</b>	Peter Phibbs reported on the Bike Brighton Sub-Committee. He said that they were going to do the Full Moon Bike rides again next year along with additional rides during the warmer months. They are going to make the ride just a loop so that they don't have so many groups of riders. They are also having a free bike registration with the Brighton Police Department prior to the October Full Moon Bike Ride.	<b>No Action</b>
<b>11. Report of Ag Land Preservation Sub-committee</b>	Adam Kniss reported on the Ag Land Preservation Sub Committee.	<b>No Action</b>
<b>12.</b>		
<b>13. Tree Board</b>	Kyle Sylvester, Open Space Manager was at the meeting to report on the dead tree policy for the city.	<b>No Action</b>
<b>14. Cemetery</b>	The 2 <sup>nd</sup> Annual Cemetery Walk is coming up on October 17 <sup>th</sup> at 1:30 – 5:30	

<b>15. Reports</b>	<p><b>City Council Representative:</b>  <i>Ken Kreutzer</i></p> <ul style="list-style-type: none"> <li>City Council supports the ballot questions 3C, 2K, 2L and 1A</li> </ul> <p><b>Staff</b>  <i>Gary Wardle</i></p> <ul style="list-style-type: none"> <li>Handed out the Albin Wagner Memorial Parkway Plaque dedication.</li> </ul> <p><i>Jeffrey Hulett</i></p> <ul style="list-style-type: none"> <li>Shutdown went well.</li> <li>Parking lot lights are being put in.</li> <li>Fall Program registration is beginning</li> </ul> <p><i>Mark Heidt</i></p> <ul style="list-style-type: none"> <li>Handed out Cub Scout project invitations</li> </ul> <p>Bike Brighton November meeting will be on the 18<sup>th</sup> instead of the 4<sup>th</sup> Wednesday of the month due to the Thanksgiving Holiday. There will not be a December meeting.</p>	<p><b>No Action</b></p>
<b>16. Future Agenda Items</b>	<ul style="list-style-type: none"> <li></li> </ul>	<p><b>No Action</b></p>
<b>17. Dates to Remember</b>	<ul style="list-style-type: none"> <li>Albin Wagner Memorial Parkway Plaque Dedication – October</li> </ul>	
<b>18. Adjournment</b>		<p><b>Motion to adjourn was made by Adam Kniss at 7:05 pm and seconded by Hugh Frazier.</b></p> <p><b>Motion Carried</b></p>